

Arkansas Department of Education
Division of Elementary and Secondary Education (DESE)
Statewide Information System (SIS)
Cycle Development Timeline
School Year 2023-2024 (FY: 34)

SIS Cycle	FMS/SMS Change Requests Due Date	Cycle Due Date for FMS/SMS Testing	Cycle Due Date For Test District Release	Cycle Release Date (Legal)	Cycle Due Date (Authoritative)	Warehouse Load
1	Fri - Jul 14, 2023	Fri - Sep 01, 2023	Mon - Sep 11, 2023	Fri - Sep 15, 2023	Sat - Sep 30, 2023	Sat - Oct 07, 2023
2	Mon - Jul 31, 2023	Mon - Sep 18, 2023	Sun - Sep 24, 2023	Sun - Oct 01, 2023	Sun - Oct 15, 2023	Sat - Oct 21, 2023
3	Wed - Aug 30, 2023	Wed - Oct 18, 2023	Wed - Oct 25, 2023	Wed - Nov 01, 2023	Wed - Nov 15, 2023	Sat - Nov 25, 2023
4	Fri - Sep 29, 2023	Fri - Nov 17, 2023	Fri - Nov 24, 2023	Fri - Dec 01, 2023	Fri - Dec 15, 2023	Sat - Dec 23, 2023
5	Thu - Nov 30, 2023	Thu - Jan 18, 2024	Thu - Jan 25, 2024	Thu - Feb 01, 2024	Thu - Feb 15, 2024	Sat - Feb 24, 2024
6	Mon - Jan 29, 2024	Mon - Mar 18, 2024	Mon - Mar 25, 2024	Mon - Apr 01, 2024	Mon - Apr 15, 2024	Sat - Apr 20, 2024
7	Mon - Apr 01, 2024	Mon - May 20, 2024	Sat - May 25, 2024	Sat - Jun 01, 2024	Sat - Jun 15, 2024	Sat - Jun 22, 2024
8	Mon - May 13, 2024	Mon - Jul 01, 2024	Mon - Jul 08, 2024	Mon - Jul 15, 2024	Wed - Jul 31, 2024	Sat - Aug 10, 2024
9	Thu - Jun 13, 2024	Thu - Aug 01, 2024	Thu - Aug 08, 2024	Thu - Aug 15, 2024	Sat - Aug 31, 2024	Sat - Sep 07, 2024

Definitions:

- **Cycle Due Date:** Calendar date by which districts must submit cycle data by midnight. Authoritative date specified in SIS Handbook
- **Cycle Release Date (Legal):** Date by which SIS cycle programs must be made available to districts. *15 calendar days to Cycle Due Date*
- **Cycle Due for Test District Release:** Date by which SIS cycle programs must be made available to test district. *7 days prior to Cycle Release Date(Legal)*
- **Cycle Due for FMS/SMS Testing:** Date by which SIS cycle programs must be made available for APSCN SMS & FMS staff for internal testing. *5 business days prior to Test District Release*
- **FMS/SMS Change Requests Due:** Date by which SIS cycle program change requests must be submitted to OIT SIS Programming Team by creating a SharePoint ticket from SMS & FMS. *35 business days prior to FMS/SMS Testing*

Stakeholders:

Office of Information Technology

Arijit Sarkar, CIO & Director, OIT

Reshmi Jose, ADE Special Advisor, SIS

Monte Harrison, ADE State Systems Administrator

Fiscal & Administrative Services (APSCN)

Carmen Jordan, ADE Assistant Director of APSCN Student Applications

Nona Comer, ADE Assistant Director of APSCN Financial Applications

** All dates are mutually agreed and acceptable*